

## BASIC SEARCH HELP GUIDE

### How to Conduct a Simple Search

- Select *search* from the tab bar at the top of the screen...

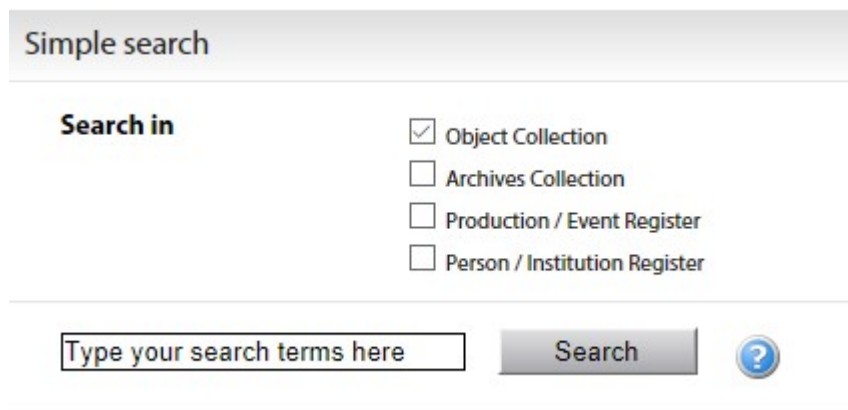


...or click the *Simple Search* button at the centre of the page (at left in the image below).

### SEARCH THE CATALOGUE



- Pick a collection by checking the appropriate box.

A screenshot of the search interface. At the top, there is a 'Simple search' section. Below it, there is a 'Search in' dropdown menu. To the right of the dropdown are four checkboxes with labels: 'Object Collection' (checked), 'Archives Collection', 'Production / Event Register', and 'Person / Institution Register'. Below the checkboxes is a search input field with the placeholder text 'Type your search terms here', a 'Search' button, and a help icon.

Here are examples of what you can find in each collection:

- **Object Collection:** props, scenery, costumes, etc.
- **Archives Collection:** documents, recordings, photographs, design sketches, etc.
- **Production/Event Register:** production information, including cast and crew lists
- **Person/Institution Register:** biographical information for cast and crew members, including lists of Stratford Festival production credits

**Actions**

Simple search

**Advanced search**

## **For a more precise search experience...**

...click the *Advanced Search* option on the left side of the page. Select your desired collection from the *Search In* line before filing in the search boxes.

**Extensive search guides are available for download** through the [Frequently Asked Questions](#) page under the heading *How do I Search the Catalogue?*